

PERSONAL INFORMATION

Tanguy DE SMEDT
Master in Political Sciences, International Relations

📍 Sint Stefaanstraat 152 (6), 1932 Sint-Stevens-Woluwe, Belgium

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✉ de.smedt.tanguy@gmail.com

Sex male | Date of birth 28 October 1980 | Nationality Belgian

WORK EXPERIENCE

1 Sept 2014 – 30 June 2015
(1 year)

Teacher in Dutch and English
Centre Scolaire Eddy Merckx, Brussels

- Giving lessons of languages (Dutch and English) to students in an upper secondary school

4 Sept 2013 – 31 January 2014
(6 months)

HR Research Officer
Carrée Biebuyck & Partners, Brussels

- Identification, sourcing and screenings of potential candidates
- Defining recruitment strategies
- Listing target companies

1 January 2013 – 31 July 2013
(7 months)

Project Support Officer (temporary employee)
Econocom, Zaventem

- Reporting
- Operational planning

04 Oct 2010 – 31 January 2012
(1 year and 3 months)

Sales and Marketing Assistant (Intérimaire)
Robert Half International, Brussels

- Planning, organisation of seminars and roadshows
- Assistance to commercial account managers
- Auditing AS400 (financial database)

1 January 2008 – 31 Dec 2008
(1 year)

Customer Service Representative
Microsoft Benelux, Accenture Czech Republic, Prague

- Reporting
- Litigation proceedings and forming to new colleagues

1 Oct 2007 – 31 Dec 2007
(3 months)

Trainee
European Institute of International Relations, Brussels

- Organisation of conferences
- Public relations and external relations

EDUCATION

1 Sept 2004 – 7 Sept 2007
(3 years full-time studies)

Master in Political Sciences, International Relations
Louvain-la-Neuve Catholic University of Louvain, Belgium

1 Sept 2000 – 10 Sept 2004
(4 years full-time studies) **Bachelor in Social Sciences: Sociology**
Brussels Saint Louis University, Belgium

1 Sept 2000 – 2 July 2004
(4 years full-time studies) **Bachelor of Political Sciences**
Brussels Saint Louis University, Belgium

1 Sept 1996 – 30 June 2000 **General Certificate of Secondary education**
Brussels, Institut Saint Boniface-Parnasse, Belgium

ADDITIONAL TRAININGS

1 Oct 2010 – 21 September 2012
(2 years) **Management Certificate**
ICHEC-Brussels Management School , Brussels

PERSONAL SKILLS

Mother tongue **French (C2)**

Other languages	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
Dutch	C2	C2	C2	C2	C2
Spanish	A1	A1	A1	A1	A2
<i>Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user</i>					

Computer skills Good command of Microsoft Office™ tools (Word, Excel, Power Point, Outlook Express, Internet Explorer)

Organisational/managerial skills Good communication and organisational skills, didactic, teaching, management, multitasking, work in team or independently

Driving licence Category B (4 May 2000)

RECOMMENDATIONS

References available upon request